

PRESBYTERY OF SUSQUEHANNA VALLEY
5811 Heritage Landing Drive, East Syracuse, NY 13057-9360
Email with Receipts attached to: finance@susvalpresby.org

2012 Committee Expense Voucher

Payable to _____ Address _____

Date of trip _____ Location/Purpose of trip _____

_____ miles @ .14 per mile in 2012 \$ _____
_____ miles over 50 @ .555 per mile \$ _____

Telephone \$ _____
Meals \$ _____
Other _____ \$ _____

TOTAL \$ _____

I wish to be reimbursed YES / NO **(circle one)**
I wish to be reimbursed only this amount \$ _____

Budget Account to be charged _____ Account # _____

Signature of Requestor _____ Approved by _____
(Chair of Committee or Authorized Signature)

rev 12/7/2011

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