



SPECIAL ADMINISTRATIVE REVIEW COMMITTEE (SARC) FOR THE SUSQUEHANNA VALLEY PRESBYTERY



At the request the Susquehanna Valley Presbytery Cabinet, the Synod of the Northeast Leadership Team has established a Special Administrative Review Committee (SARC). The SARC has the authority to review operations and procedures in the Susquehanna Valley Presbytery including but not limited to:

- The practices, conduct, behavior, and patterns of the members of presbytery as they relate to presbytery assembly meetings, operations, cabinet, and committees, and to professional relationships with one another and with congregations
- The role of presbytery Cabinet, committees, and personnel in presbytery operations
- Standard practices of the presbytery, its Cabinet, and its committees, commissions, teams, and task forces or working groups that may or may not have an actual written policy or procedure related to them
- Written policies and procedures including but not limited to presbytery by-laws, presbytery manual of administrative operations, personnel policies
- Operations and minutes of the presbytery Cabinet and presbytery committees, commissions, teams, and task forces or working groups created for a particular reason
- Minutes of presbytery assembly meetings
- Financial documents including presbytery budgets

In its review function the SARC has the authority to speak with presbyters, staff, contractors and other concerned parties as well as request any documents relevant to this review.

SARC PARAMETERS

According to G-3.0109 a committee shall study and recommend action. It shall make a full report to the council that created it, and its recommendations shall require action by that body. A commission is empowered to consider and conclude matters referred to it by a council. The designating council shall state specifically the scope of the commission's powers and any restrictions on those powers.

This SARC is a committee and not a commission. Therefore, it only has the authority to review and make recommendations. However, the authority given to this SARC is broad to ensure that conversations and review of documents can cover any and all areas that appear necessary in order to assess Susquehanna Valley Presbytery operations.

SARC members may attend meetings of various committees and groups within the presbytery structure. They may also decide to provide some open meetings and invite anyone who wishes to speak to come to an open meeting.

SARC EMAIL ADDRESS

The synod has created an email address to which members of the presbytery can write SARC members. The address is SusValSARC@synodne.org. A member of the SARC will send you a response.

FINAL PRODUCT

Once the SARC has completed its assessment, it will write a final report with recommendations and submit it to the Synod Mission and Ministries Commission. After receipt and review the Commission will forward it to the Presbytery Cabinet that requested the SARC for distribution to the presbytery. The Commission may include additional comments or recommendations.

